

ARCHITECT SECTION
Examining Board of Architects, Landscape Architects, Professional Engineers,
Designers and Land Surveyors
MINUTES
MADISON, WISCONSIN
WEDNESDAY, MAY 10, 2000

PRESENT: Roger Roslansky, Dennis Cerreta, Lisa Stark (by teleconference until 11:37 a.m.), Bruce Carlson and Karen Sathoff

STAFF PRESENT: Alfred Hall Jr. and Becky Fry

GUESTS: William Babcock – AIA Wisconsin

CALL TO ORDER

Roger Roslansky, Chair, called the meeting to order at 9:39 a.m. A quorum of five members was present.

AGENDA

MOTION: Bruce Carlson moved, seconded by Karen Sathoff, to adopt the agenda as published. Motion carried unanimously.

MINUTES (3/8/00 & 4/13/00)

MOTION: Lisa Stark moved, seconded by Dennis Cerreta, to approve the minutes with the correction of the motion on the back of page 1 of the 3/8/00 minutes to read “intern architect.” Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Cummings’ Report

• **Board Member Workshop 7/13-14/00**

Secretary Cummings invited the Section to attend the Board Member Workshop and indicated that the emphasis would be training for new members on July 13; however, all members are welcome to attend both days. She stated that invitations would be made, especially for the ethics portion of the workshop, to Association members and Society members.

Secretary Cummings explained the upcoming reorganization of the department to regulate the health professions similar to the business professions and to standardize procedures for application processing and renewal with automation being the end results.

The Section received a copy of the March 21, 2000, letter from Michael Best and Friedrich LLP and the March 31, 2000, response from Jack Temby relating to unlicensed practice issues and Irgens Development Partners LLC.

Secretary Cummings distributed copies of the brochure entitled: "Regulation: In Partnership With the Consumer," and asked Section members for any comments or recommendations on the use of the brochure.

A comment was made that using the brochure seemed like an extra step in the complaint process.

Another comment was made that the brochure would serve as a type of mediation tool to clear up a misunderstanding in practice by giving the party notice before the situation would involve a formal complaint and notice from the department.

The Section agreed that the brochure makes sense as a first step.

Mr. Hall will communicate any additional comments from the Section to Secretary Cummings.

William Babcock reviewed the procedures used by AIA of Wisconsin when investigating unlicensed practice complaints brought to the Association's attention.

Bureau Director's Report

The Section discussed adding a member to the Section.

- **Architect Section Roster/2000 Meeting Dates**

Noted.

- **Regulatory Digest March 2000**

Noted.

Mr. Hall reviewed information that Section members previously received from NCARB and the disciplinary database reported to NCARB.

Mr. Hall explained that the administrative rules relating to professional engineers work experience, land surveyors education and registration seals would be going to the Legislative Standing Committee soon.

TO-PASS FOLDER

Information was circulated in the To-Pass Folder and duly noted.

LEGISLATIVE UPDATE

No further discussion.

ADMINISTRATIVE RULES

Discussion of NCEES Electronic Technology Task Force (ETTF) White Paper

Mr. Hall explained the significance of the NCEES ETTF White paper. He informed the Section that the Land Surveyor Section is in support of electronic transmission of records to including design plans.

The Section questioned the procedures for electronic transmission of signed and sealed documents and discussed the security and authenticity of electronically-transmitted records.

The Section agreed that with technological advances, electronic transmission is inevitable and, assuming a method were developed that is secure, the Section is in favor of the proposed changes. The Section agreed that changes to the administrative code should be drafted to allow electronic transmission.

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, to proceed with the process of electronic transmission. Motion carried unanimously.

Dennis Cerreta volunteered to represent the Section on Randy Baldwin's committee on electronic plan stamping.

NCARB

Mid-Central States Conference, March 2000, Annapolis MD

Roger Roslansky reported on the Mid-Central States Conference. He explained that there was no discussion on the 2000 Resolutions. He also stated AIA and NCARB agree with not supporting interior designers. Other discussion was held regarding the Intern Development Program (IDP), the task force, and practice analysis.

The Section received a copy of the Wisconsin report presented by Roger Roslansky at the conference.

2000 Annual Meeting and Conference Resolutions/Workshops

The Section reviewed the resolutions to be voted on at the annual meeting in Chicago.

MOTION: Lisa Stark moved, seconded by Bruce Carlson, to oppose Resolution 00-1, as written, but to support modification of the language not opposing interior design licensing, but opposing interior designers working in the areas where a licensed professional should be involved for structural and design modifications; to agree with the opposition to Resolution 00-9, but oppose the use of both titles "intern architect" and "architectural intern;"

and to oppose the opposition of Resolution 00-15. Motion carried unanimously.

Recommendations Regarding the Intern Development Program, 3/16/00, CA Architects Board

Noted.

FY01 Graphic Pretest Committee

There were no volunteers for the committee.

EXAMINATION ISSUES

Nothing to discuss.

SECTION MEMBER ACTIVITY

IDP Workshop at AIA Convention 4/12/00

Roger Roslansky reported the Section had good representation at the seminar.

The Section discussed how the use of the term “architect” in a title is confusing for the consumer.

Lisa Stark was no longer available by teleconference.

Mr. Hall indicated that the consumer brochure would be reviewed at the next meeting.

PRACTICE ISSUES

Plan Stamping

Mr. Hall informed the Section that Rick Rettler of the Landscape Architect Section had drafted an article on plan stamping that will be included in the next Regulatory Digest. The article parallels the seal and signature requirements in the White Paper.

Use of “Architect”

Bill Babcock stated the AIA of Wisconsin approves the use of the term “Intern Architect” as long as the individual is working under the supervision of a licensed architect.

Discussion was held regarding the use of the term “architect.”

MOTION Karen Sathoff moved, seconded by Dennis Cerreta, to reaffirm the Section’s position to not allow the use of the term “architect” or any

derivative thereof by unlicensed individuals in reference to Sec. 443.02(3), Stats. Motion carried unanimously.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Nothing to discuss.

NEW BUSINESS

Nothing to discuss.

RECESS TO CLOSED SESSION

MOTION: Bruce Carlson moved, seconded by Dennis Cerreta, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Karen Sathoff-yes; Dennis Cerreta-yes; Bruce Carlson-yes; Roger Roslansky-yes. Lisa Stark was no longer in attendance.

Open Session recessed at 12:29 p.m.

The Section received a copy of the Division of Enforcement Case Status Report.

The Board deliberated on a reinstatement request.

RECONVENE IN OPEN SESSION

By consensus the meeting reconvened in Open Session at 12:45 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

REINSTATEMENT REQUEST

MOTION: Bruce Carlson moved, seconded by Karen Sathoff, to approve the reinstatement of credential for David Cornes. Motion carried unanimously. (Lisa Stark was not present.)

ADJOURNMENT

By consensus, the meeting was adjourned at 12:46 p.m.

Future Meeting: July 12, 2000